



WASHOE COUNTY

"Dedicated To Excellence in Public Service"

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CM/ACM	_____
Finance	_____
DA	<u>N/A</u>
Risk Mgt.	<u>N/A</u>
HR	<u>N/A</u>
Other	<u>N/A</u>

STAFF REPORT

BOARD MEETING DATE: January 13, 2015

DATE: December 12, 2014

TO: Board of County Commissioners

FROM: Rosemarie Entsminger, Fiscal Compliance Officer, Community Services Department Regional Parks, 328-2044, rentsminger@washoecounty.us

THROUGH: Ben Hutchins, Director, Finance and Administration Division
Community Services Department, 954-4646, bhutchins@washoecounty.us

SUBJECT: Accept cash donations [\$35,668.95] from various businesses, organizations and individuals and acknowledge in-kind donations for Regional Parks and Open Space programs and facilities; and direct the Comptroller's Office to make the appropriate budget adjustments. (All Commission Districts.)

SUMMARY

Accept a total of \$35,668.95 in cash donations from various businesses, organizations and individuals and acknowledge in-kind donations for Regional Parks and Open Space programs and facilities.

Washoe County Strategic Objective supported by this item: Sustainability of our financial, social and natural resources.

PREVIOUS ACTION

On May 13, 2014, the Board of County Commissioners (Board) accepted cash donations [\$300,000] from the Wilbur May Foundation; \$200,000 is restricted for Fiscal Year 2014-15 general operating support of the Wilbur D. May Center. In accordance with the letter of donation, no part of the donated funds shall be used to support County overhead expense items. In addition, \$100,000 is restricted to support Fiscal Year 2014-15 temporary exhibits at the Wilbur D. May Museum.

On May 13, 2014, the Board accepted cash donations [\$36,343.49] from various businesses, organizations and individuals and acknowledged in-kind donations for Regional Parks and Open Space programs and facilities; and directed the Finance Department to make the appropriate budget adjustments.

On May 13, 2014, the Board accepted cash donations [\$78,115.95] from the Wilbur May Foundation for Fiscal Year 2013-14 special projects supporting the Wilbur D. May Museum and Arboretum, including staff training, marketing projects, exhibit repairs and garden improvements.

Donations are frequently made to the Regional Parks and Open Space programs and facilities and formally accepted by the Board.

BACKGROUND

Regional Parks and Open Space has received the following cash donations for a variety of facilities and programs:

<u>Donor</u>	<u>Amount</u>	<u>Program</u>
General Donations		
Various Donors	\$2,830.00	Various regional park projects and programs
Various Donors	\$1,495.42	Lazy 5 Regional Park-summer music concert series
Various Donors	\$778.00	Bowers Mansion Regional Park-Iron Ranger & Book program
Various Donors	\$506.80	Bartley Ranch Regional Park-Iron Ranger and brick walk donations
Truckee Meadows Trails Assn.	100.00	Bartley Ranch Regional Park-Purchase Mutt Mitt dog sanitation bags
Richard Windham	\$826.00	Davis Creek Regional Park Memorial Bench
Various Donors	\$272.00	Hidden Valley Regional Park-Iron Ranger donations
Various Donors	\$313.00	Galena Creek Regional Park-Iron Ranger donations
Lahontan Audubon Society	\$746.98	Rancho San Rafael Regional Park-Support for Herman's Pond
Various Donors	\$109.35	Robert Z. Hawkins Amphitheater-Iron Ranger donations
May Center Donations		
Wilbur D. May Foundation	\$4,000.00	May Museum-Nevada Sesquicentennial Exhibit
Various Donors	\$40.05	May Museum-programing & exhibit support
Various Donors	\$642.79	May Museum-programing & exhibit support-Prior Year
Various Donors	\$21,864.56	May Arboretum-garden maintenance & improvements
Sandy Germond	In-Kind	May Museum-1940/1950's era Mink Coat valued at \$1,500 for exhibit in Wilbur's collection
Golf Course Donations		
Reno Men's Golf Club	\$1,144.00	Washoe Golf Course Improvements
TOTAL	\$35,668.95	

The citizens of Washoe County continue to support our parks, open space and natural resources through their generous donations of time, artifacts and cash. These cash donations have been received for park maintenance, improvements, programming, and to assist with the safety and comfort of our citizens.

The Wilbur May Foundation provided funding for the creation of a special exhibit in celebration of Nevada's Sesquicentennial. The May Arboretum Society has been a sustaining partner with the Wilbur D. May Arboretum. They are dedicated to educational programming and operating and maintenance support of the public gardens. The Society provided generous donations in support of maintenance and garden improvements.

Thank you and recognition is extended to all the donors for their continued support of natural and cultural resource management and community programming.

FISCAL IMPACT

Cash donations for the various Regional Parks and Open Space facilities, programs and events have been deposited and posted to IN20020, Parks Donations (\$7,868.20) and IN20021 Bartley/Anderson Donations (\$109.35) in Other Restricted Fund 270 (2710).

Wilbur D. May Museum donations for Fiscal Year 2014-15 in the amount of \$4,040.05 have been deposited cost center (640200) in fund roll-up 270-6 and will require budget adjustment as indicated below. An additional \$642.79 in prior year donations not yet accepted by the Board, require no budget adjustment (not recorded as pending).

Wilbur D. May Arboretum donations of \$21,864.56 (including \$4,722 of prior year donations requiring acceptance) have been posted to internal order (IN20034) and in fund roll-up 270-6.

The Washoe Golf Course donation of \$1,144.00 was deposited to Fund 520, cost center 680410. The following budget adjustments are needed:

Increase Revenue

Fund 270, IN20020-484000	\$7,868.20	Regional Parks Donations
Fund 270, IN20021-484000	\$109.35	Bartley/Hawkins Amphitheater Donations
Fund 270-6, CC640200-484000	\$4,040.05	May Museum Donations
Fund 270-6, IN20034-484000	\$21,864.56	May Arboretum Donations
Fund 520, CC 680410-484000	\$1,144.00	Washoe Golf Course Donations
TOTAL	\$35,026.16	

Increase Expenditure

Fund 270, IN20020-710300	\$7,868.20	Operating Supplies-Park donations
Fund 270, IN20021-710205	\$109.35	Repairs & Maintenance-Bartley/Hawkins Amphitheater
Fund 270-6, CC640200-710300	\$4040.05	Operating Supplies-Museum
Fund 270-6, IN20034-710371	\$21,864.56	Horticulture Supplies-Arboretum
Fund 520, CC680410-710205	\$1,144.00	Repairs & Maintenance-Washoe Golf
TOTAL	\$35,026.16	

There are no above-base budget maintenance costs associated with any of these donations. The donations enable Regional Parks and Open Space to offer programming or assist in repairing, replacing or maintaining facilities and items that are not supported by appropriations elsewhere, and to support volunteer efforts with no impact to the general fund.

RECOMMENDATION

It is recommended that the Board of County Commissioners accept cash donations [\$35,668.95] from various businesses, organizations and individuals and acknowledge in-kind donations for Regional Parks and Open Space programs and facilities; and direct the Comptroller's Office to make the appropriate budget adjustments.

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be:

“Move to accept cash donations [\$35,668.95] from various businesses, organizations and individuals and acknowledge in-kind donations for Regional Parks and Open Space programs and facilities; and direct the Comptroller's Office to make the appropriate budget adjustments.”